

Aboriginal Languages Trust Small Grants Program 2023 - 2024

Program Guidelines

PROGRAM OVERVIEW

The Aboriginal Languages Trust (ALT) Small Grants Program provides open non-competitive grants to support time critical Language activities by NSW Aboriginal not for profit Community organisations, groups, and Aboriginal sole traders, consistent with the *Aboriginal Languages Act 2017 (NSW)*.

Applicants can apply for grants from between \$1,000 to \$15,000. The Aboriginal Languages Trust has allocated \$100,000 for the ALT Small Grants Program in 2023-2024.

This will be reviewed mid-year and if there is need, an additional allocation may be considered.

Applications open 9:00am Friday, 15 March 2024.

Applications close 11:59pm Sunday, 30 June 2024 or when the total funding allocation is exhausted, whichever occurs first.

Applications are to be completed online at <https://alt.smartygrants.com.au/>

The application process is designed to be simple and maintain NSW Government transparency and probity standards.

PURPOSE

1.1. What can be funded?

Funding can be used for time critical projects that require urgent delivery (must be delivered within four months of receipt of funds by the recipient) and that meet the objectives identified under the ALT strategic plan, including but not limited to:

- Community driven Language activities that support the growth and recognition of Aboriginal Language
- Strengthening Aboriginal Community participation in Language activities state-wide or nationally
- Meeting short term Language training and development costs of Aboriginal Community organisations and groups

Examples of activities include:

- invitation to attend a forum, presentation, or performance opportunity state-wide, nationally, or residency opportunity state-wide or nationally
- a skills development initiative
- attendance at a significant Language cultural event.

1.2. What can't be funded?

Grants will not be provided where:

- The project does not align with the ALT strategic objectives as outlined in the *Aboriginal Languages Act 2017 (NSW)* and ALT Strategic Plan
- Funding will duplicate contributions made by another NSW grant program.
- Funding is for commercial purposes or requested by a for profit organisation.
- Funding is for another government agency, school, university, or TAFE college.
- Funding that can be delivered under other grant programs administered by the Trust.
- Website and software development

1.3. Who is eligible for funding?

The following NSW Aboriginal not for profit Community organisations and groups are eligible:

- an Aboriginal and/or Torres Strait Islander Corporation registered under the (Commonwealth) Corporations (Aboriginal and Torres Strait Islander) Act 2006
- a company incorporated in Australia under the (Commonwealth) Corporations Act 2001
- an Incorporated Association (incorporated under state legislation, and commonly have 'Association' or 'Incorporated' or 'Inc.' in their legal name)
- an Incorporated Cooperative (incorporated under state legislation, and commonly have 'Cooperative' in their legal name)
- an incorporated trustee on behalf of a trust
- a Local Aboriginal Land Council under the Aboriginal Land Rights Act 1983 (NSW)

The following NSW Aboriginal Sole Traders are eligible where they are:

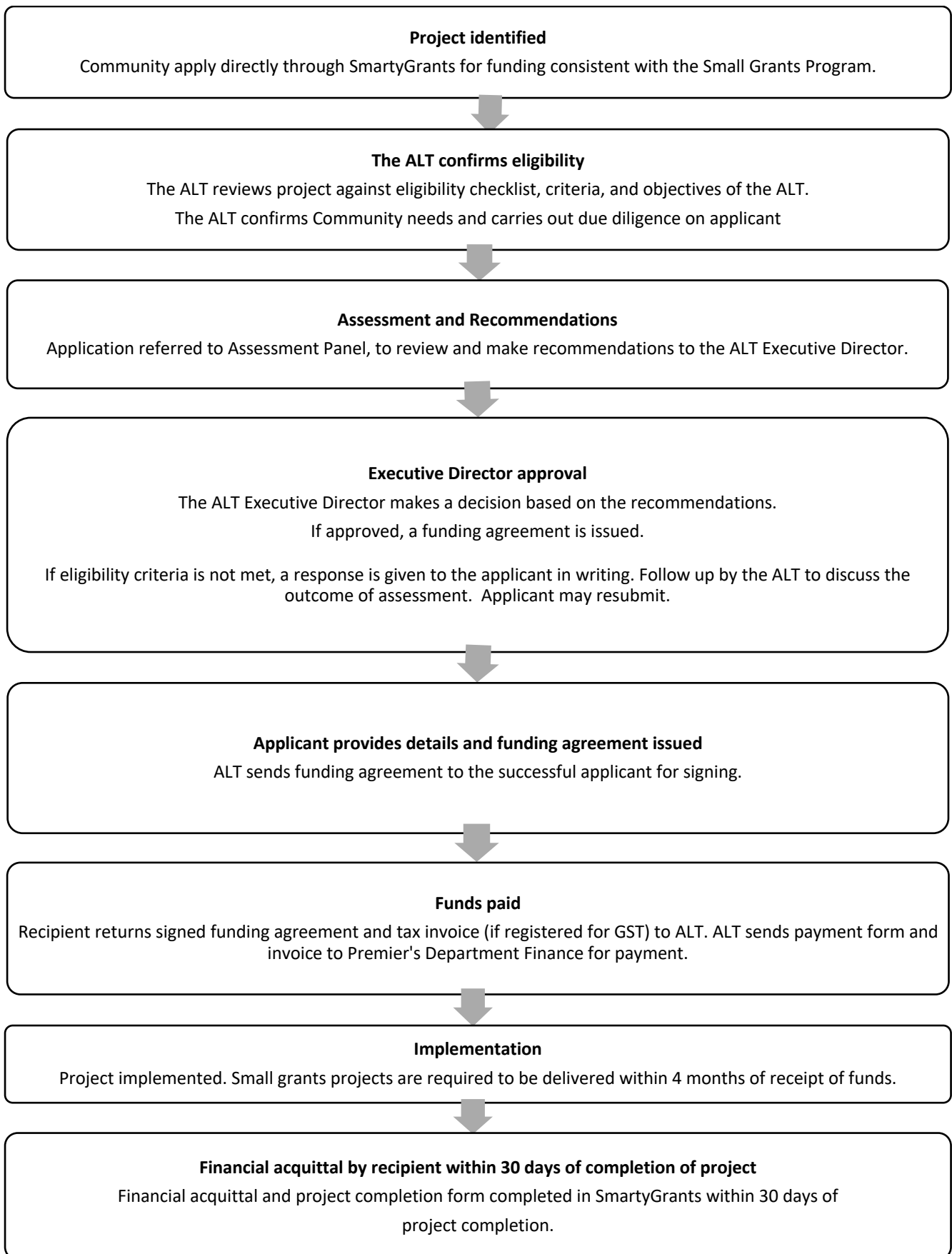
- an Aboriginal sole trader whose primary business activity relates to cultural expression or revitalisation (noting projects must not be profit-making in nature)

1.4. Who is ineligible for funding?

The following organisations and groups are not eligible:

- for-profit organisations (including Aboriginal businesses)
- state and federal government agencies
- local councils under the Local Government Act 1993 (NSW)
- schools, universities, TAFE colleges, Adult and Community Education (ACE) colleges and government funded preschools
- incorporated organisations that are not Aboriginal Community controlled
- unincorporated groups without an Auspicing body

Process



Project Assessment and Recommendation

1.5. Assessment and advice to Executive Director

The Assessment Panel appointed by the ALT will assess projects against the following criteria:

- Will improve Aboriginal Language outcomes for the identified group or Community
- Aboriginal Language program is Community-owned, driven and supported
- Capacity of the recipient to undertake and complete the project. This will include consideration of any previous grants provided by ALT to the recipient
- Risks and/or local sensitivities that may occur because of providing funding
- Aboriginal sole traders to clearly demonstrate delivery of successful Language activities to Aboriginal Community/ies in which they work

1.6. Funding arrangements

ALT will prepare and send a funding agreement to the recipient based on the information provided in SmartyGrants. The agreement must be signed by the individual or authorised representative of the organisation receiving the funds.

Once the signed agreement and a tax invoice if the recipient is registered for GST is returned, payment will be made through EFT or cheque to the recipient or their auspicing organisation by the Premier's Department.

1.7. Financial acquittal and reporting

All grant recipients must complete a financial acquittal and completion form within 30 days of the end date of the project. This will be completed online in SmartyGrants.

ALT will maintain a record of funds paid from the Small Grants Program and provide the ALT Board with reports quarterly detailing:

- Date of payment
- Recipient
- Grant amount
- Purpose
- Balance of funds available in the financial year.

All payments made from the Small Grants Program will be reported to the Minister of Aboriginal Affairs and Treaty on a quarterly basis.